



Social Worker-Regional Care Services Coordinator

Reports To: Care Services Director

Job Status: Full-Time, Exempt

Hours: Full Time – 40 hours per week (Primarily Monday-Friday 9-5pm)

Location: Chapter Headquarters in Portland, Oregon

Compensation: \$64,000-\$68,000

Benefits: Individual health, dental, vision, EAP, generous retirement match, long term and short-term disability benefits. 8 paid holidays, generous PTO package, parental leave, professional development and more.

Your Opportunity:

ALS Northwest is a dynamic non-profit organization providing support and resources for people living with Amyotrophic Lateral Sclerosis (ALS), their families, and caregivers living in the State of Oregon and the six counties of Southwest Washington. ALS Northwest is hiring a full-time Care Services Coordinator for our Portland/SW Washington region. We are recruiting for a dedicated and engaging professional who is committed to education, advocacy and ensuring people who are living with ALS and their families are well supported.

This position provides support, education and advocacy to families living with ALS and plays a vital role on various Multidisciplinary ALS clinics throughout the Portland Metro area including the Providence ALS Center. The Social Worker works directly with people with ALS and their families in their homes and in the community. Knowledge and experience with community healthcare systems and resources; Medicare, Medicaid and other insurance products; progressive disability; home health and end-of-life care are beneficial. Requires flexibility to travel locally.

Master's degree in social work (MSW) and an Oregon CSWA, LMSW or LCSW required.

Major Responsibilities:

- Respond to client and family inquiries for information and support;
- Represent Chapter on ALS Multidisciplinary Clinic and Center teams as required;
- Conduct home visits with people living with ALS and their families;
- Plan and facilitate ALS and Family Caregiver Support Groups;
- Coordinate access to chapter care services programs and services;
- Advocate for individuals with ALS in accessing healthcare and community resources;
- Provide in-service ALS education programs to collaborative partners and community;
- Maintain professional knowledge of ALS, ALS Research and medical care and treatments;
- Engage with chapter staff as an active participant in providing services for people with ALS;
- Maintain client records and program data; perform administrative tasks as necessary;
- Other duties as required.

Minimum Qualifications:

- Master of Social Work from an accredited MSW program. Oregon CSWA, LMSW or LCSW ;
- Ability to assess both physical and psychosocial needs of people with ALS and their families based on knowledge of ALS and its ramifications;
- Knowledge of or demonstrated interest in learning about ALS, symptom management and treatment options for people with ALS
- Knowledge of family caregiver issues, resources and supports;
- Understanding of durable medical equipment as supports for people with progressive illness;
- Capacity to build a knowledge base of Medicare, Medicaid and other Insurance products and community healthcare systems and resources;
- Self-management, communication and time management skills; Proficient in Microsoft software;
- Possess and express a positive attitude toward people with ALS and people with disabilities;
- Demonstrated ability to work independently and establish and maintain professional relationships;
- Skill and experience in building rapport with clients and client interviewing;
- Professional commitment to client confidentiality;

Other Requirements and Compensation Information:

- Local travel is required. Use of personal car for local travel with mileage reimbursement. Valid Oregon State Driver License and Car Insurance. Ability to drive rental vehicles.
- Hours- General working hours Monday through Friday 9am – 5pm – 40 hours per week with occasional weekend or after-hours events.
- Location – Chapter Headquarters – 825 NE Multnomah St. Suite 940, Portland OR 97232
- Supervision- no supervisory requirements
- Reports to – Care Service Director

Application Guidelines / Contact

Interested applicants should submit

- Cover letter addressing your interest and qualifications for the position
- Current Resume
- Electronic submissions only – careservices@alsnorthwest.org. Please honor our no phone calls policy.

For additional information on ALS Northwest visit us at www.alsnorthwest.org

ALS Northwest is an equal opportunity employer and believes that each team member makes a significant contribution to our success. This job description is designed to outline primary duties, qualifications and job scope, but not limit the incumbent nor the organization to just the work identified.